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Date :

3rd May 2021

## General Notice regarding applications of IIUC's students related to academic issues

[Ref: 237<sup>th</sup> Syndicate meeting held on 17<sup>th</sup> February 2021]

It has been observed that many applications of IIUC's students related to academic issues are sent to office of the Pro Vice-Chancellor/Vice-Chancellor for approval which are not admissible under the existing rule.

The matter was placed before 237<sup>th</sup> Syndicate meeting held on 17<sup>th</sup> February 2021. It was decided that no application would be processed & forwarded by the concerned Dean of the Faculty, Chairman of the Department, Director of Center, if the applications were not considerable under existing rule.

As directed, all concerned Deans of the Faculties, Chairmen of the Departments, Director of Center are requested to ensure strict compliance of the above-mentioned decision.

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Registrar (In-Charge) International Islamic University Chittagong Copy for information & necessary action:

- 1. Vice-Chancellor
- 2. Pro Vice-Chancellor
- 3. Treasurer
- 4. Deans of Faculties
- 5. Chairmen of Departments
- 6. Director of the Centers
- 7. Heads of the Offices/Divisions
- 8. Office File

